

REQUEST FORM FOR UPDATING OF STUDENT'S ADDRESS

1. This form will take you about 5 minutes to complete. You may need the information in your child's/ward's NRIC, Parents' / Legal Guardian's NRIC to complete the form.
2. If you have any enquiries, please contact your child's/ ward's school.

This section is to be completed by the Parent/ Legal Guardian

Name of Student:

Identification No:

Level/Class:

Student's New Address (for local residential address only):

_____ Singapore _____

Type of Home ☒ (tick 1 box):

<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	- Room HDB Flat	<input type="checkbox"/> Government Exec Flat	<input type="checkbox"/> HUDC Flat
<input type="checkbox"/>	<input type="checkbox"/> Private Flat/ Condominium				<input type="checkbox"/> Detached House	<input type="checkbox"/> Semi-Detached House	
<input type="checkbox"/>	<input type="checkbox"/> Terrace House				<input type="checkbox"/> Shophouse	<input type="checkbox"/> Others (<i>specify</i>): _____	

Ownership ☒ (tick 1 box):

☐ Owned ☐ Rented ☐ Others (*specify*): _____

Please indicate below the document that reflects the new address (please tick the most applicable box).

☐ Student's NRIC

☐ Father's NRIC

☐ Mother's NRIC

☐ Legal Guardian's NRIC

☐ Others: _____
(Please provide reason on why none of the above applies, e.g. hostel address, house reno, etc)

I declare that the information provided in this form is true to the best of my knowledge and belief. I acknowledge that the Ministry of Education may share all necessary data (including personal data of both my child/ward and I) with other parties to facilitate the provision of services for my child's/ward's educational advancement or other purposes beneficial to my child/ward, as determined by the Government, unless such sharing is prohibited by law.

Parent's/ Legal Guardian's* Name

Signature and Date

(*delete as appropriate)

This section is to be completed by School

The change to the student address as declared by the parent/ legal guardian was updated in School Cockpit Plus on _____ (date).

Name of School Staff

Signature of School Staff

Date